



Cafe Sci events are inspiring, informative, and most importantly, enjoyable for the discussion leader and the attendees! This document summarizes our general preparations and the information that you as the discussion leader can share with us for promotion. It also gives some additional information about what to expect the day of the event. In order for us to prepare a flyer for your talk, a bio-sketch, and provide background material for our followers, please email us the following details at info@cafescitwinports.org

- **Flyer Information**

- Presentation title:
- Short description:
- A couple of questions that will get attendees thinking and excited about the discussion:

We take this info to create a flyer that we share online and that you can use to share with your people as well. Examples of our past flyers are here: <https://cafescitwinports.org/events/>

- **Bio-sketch Information**

- Name/title:
- Affiliation(s):
- Area of research, education, and/or anecdotes to let the Cafe Sci community get to know you a bit:

We take this info and speaker a bio that we share online to help the community get to know you and help promote you and your work. Examples of past bios are here: <https://cafescitwinports.org/scientists/>

- **Any additional background material**

- Articles, websites, podcasts, YouTube, news clippings, or anything else that we can share that will help provide context for your talk and generate excitement!

Additional information for the presenter:

- **Location:** Beaner's Central Coffeehouse, 324 N Central Ave, Duluth, MN 55807
- **Timing:** 7pm start is typical. A Cafe Sci'er is usually there at 6 to begin setup. Beaner's is a cafe that has food as well, so feel free to come early and relax. Please try to arrive no later than 6:30.
- **Technology:** We will provide a computer, projector, and a slide advancer/laser pointer for your use. Please send us your presentation in advance via email or bring it on usb-drive to the event.
- **This is your event:** We are open to new ideas for sharing science, feel free to use this event to try something new and exciting. We will do our best to accommodate, so just let us know.